



FINANCIAL ACCESS FOR RURAL MARKETS, SMALLHOLDERS AND ENTERPRISES
MINISTRY OF FINANCE, ECONOMIC PLANNING AND DEVELOPMENT
 P.O BOX 30049, Capital City
 Lilongwe 3, Malawi.

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SPECIFIC PROCUREMENT NOTICE

Invitation to Bid (ITB)
Lilongwe. Malawi

Project name: Financial Access for Rural Markets, Smallholders and Enterprises (FARMSE)
National Competitive Bidding (NCB)

Procurement Reference number: FARMSE/193/MW/22

Procurement of: Office Equipment- 9 Laptop Computers, 9 Printers and 1 Copier

1. The Government of **Malawi** (GOM) received financing from the International Fund for Agricultural Development (IFAD), NORAD towards the cost of Financial Access for Rural Markets, Smallholders and Enterprises (FARMSE) and intends to apply part of the financing for the purchase of these goods. The use of any IFAD financing shall be subject to IFAD’s approval, pursuant to the terms and conditions of the financing agreement, as well as IFAD’s rules, policies and procedures. IFAD and its officials, agents and employees shall be held harmless from and against all suits, proceedings, claims, demands, losses and liability of any kind or nature brought by any party in connection with Financial Access for Rural Markets, Smallholders and Enterprises (FARMSE).
2. The overall goal of FARMSE is to reduce poverty, improve livelihoods and enhance the resilience of rural households on a sustainable basis. The Programme’s development objective is to increase access to, and use of, a range of sustainable financial services by rural households and micro, small, and medium enterprises. The Programme is for the period of seven years from 2018 to 2025 with the total cost of US\$58.13 million.
3. This IFB follows the general procurement notice that appeared in Blantyre Newspapers and The Nation newspaper on 14th August, 2018, on the IFAD website and on DgMarket on 15th August, 2018.

4. FARMSE now invites sealed bids from eligible bidders for supply and delivery of:

Lot	Description	Qty	Delivery
1	Computers – laptop	9	4- 6 weeks
2	Printers	9	4- 6 weeks

Lot 3	Copier	1	4-6 weeks
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5. Bidding will be conducted through National Competitive Bidding (NCB) procedures specified in IFAD Guidelines; Procurement under IFAD Loans and Grants, and open to all bidders from eligible source countries as defined in the IFAD Procurement Guidelines and Government of Malawi procurement guidelines.

6. Interested eligible bidders may obtain further information from Financial Access for Rural Markets, Smallholders and Enterprises (FARMSE) and inspect the bidding documents at the address given below at 8(a) from **8.00 am – 12.00 Noon and 1- 4.30 pm from Monday to Friday.**⁴

7. A complete set of Bidding Document in English may be purchased by interested bidders on the submission of a written application to the address below upon payment of a non-refundable fee⁵ of **Five Thousand Malawi Kwacha (MK5,000.00) or Fifteen United States Dollar (USD\$5) through depositing to FARMSE bank account which can be requested.**

8. Bids must be delivered to the address below in the tender box in the conference room at or before 10.00 hours on 30th Day of June 2022. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at (9b).

9 (a) The Programme Coordinator
 Financial Access for Rural Markets, Smallholders and Enterprise (FARMSE)
 Ministry of Finance and Economic Affairs,
 P. O. Box 30049, Lilongwe3. MALAWI
 Att: Procurement & Contracts Officer
 Email: info@farmse.org
Cell : +265(0) 999 959 359

9 (b) The Chairman,
 Internal Procurement and Disposal of Assets Committee,
 Ministry of Finance and Economic Affairs
 Financial Access for Rural Markets, Smallholders and Enterprise (FARMSE),
 JAD office complex, off Mchinji road, behind Automotive Products Ltd, opposite NAC
 Lilongwe3. MALAWI.