

EVALUATION CRITERIA FOR CONCEPT NOTE FOR ULTRA POOR GRADUATION GRANTS

The following evaluation criteria will be used by the Internal Review Committee to approve Ultra-Poor Graduation project's Concept Notes and invite applicants to submit full proposals:

No	CRITERIA	Scores (only for categorical responses)	Yes	NO
1	The applicant/s have supplied all the information required in the Call for Concept Note			
	Certificate of legal registration of the Principal Applicant (Government, CONGOMA, NGO Board)			
	List of board members/ Board of Directors and minutes of the last three board meetings			
	Audited financial statements for the past three years			
	Bank statement for the last three months			
	i) Tax registration certificate/ Tax clearance certificate			
	Bank reference			
	Brief CVs (maximum four pages and font 12) of the three most senior positions in the organisation			
	If plan to work in consortium, provide MoU/agreements with consortia members			

No	CRITERIA	Scores (only for categorical responses)	Yes	NO
2	Does applicant have previous ultra-poor graduation project experience? 1= None; 2= some; 3 = good; 4 = very good	4		
3	Is organisation's core business related to proposed project? No=0; Yes=5	5		
4	Does the applicant have an understanding of ultra-poor graduation context in Malawi? 1= None; 2= some; 3 = good; 4 = very good	4		
5	Project demonstrates the linkage and connectivity of activities and outputs are they going to realistically achieve outcomes and objectives(Theory of Change) No=0 Yes=6	6		
6	Does the project have a sound sustainability strategy? 1= None; 2= some; 3 = good; 4 = very good	4		
7	Is proposed project sensitive to gender, youth, nutrition and climate? No=0 Yes=5	5		
8	Does project have specific support for entrepreneurship and value chain development? No=0 Yes=6	6		
9	Applicant's proposed contribution at least 20% No=0 Yes=4	4		
10	The applicant/s have the necessary managerial capacity to implement the proposed project (from CV) 1= None; 2= some; 3 = good; 4 = very good	4		
11	The applicants have the necessary technical capacity to implement the proposed project 1= None; 2= some; 3 = good; 4 = very good	4		
12	Does applicant have the necessary accounting capacity to implement the proposed project No=0 Yes=4	4		
13	TOTAL	50		

Minimum passing score 70