

## EVALUATION CRITERIA FOR CONCEPT NOTE FOR INNOVATION and OUTREACH FACILITY FOR FINANCIAL SERVICE PROVIDERS

The following evaluation criteria will be used by the Internal Review Committee to approve Innovation and Outreach Facility for Financial Service Providers Concept Notes and invite applicants to submit full proposals:

No	CRITERIA	Scores (only for categorical responses)	Yes	NO
1	The applicant(s) have supplied all the information required in the Call for Concept Note			
	Certificate of legal registration of the Principal Applicant(s)			
	List of board members/ Board of Directors and minutes of the last three board meetings			
	Audited financial statements for the past three years			
	Bank statement for the last three months (except for Commercial Banks)			
	Tax registration certificate			
	Bank reference (Except for Commercial Banks)			
	Brief CVs (maximum four pages and font 12) of the three most senior positions in the organisation			
	If plan to work in consortium, provide MoU/agreements with consortia members. Each Consortiam member should provide all the above listed documentation			
2	Does applicant (s) have previous rural finance outreach project experience? 1= None; 2= some; 3 = good; 4 = very good	4		

No	CRITERIA	Scores (only for categorical responses)	Yes	NO
3	Is organisation's core business related to proposed project No=0; Yes=4	4		
4	Does the applicant have an understanding of rural finance outreach context in Malawi? 1= None; 2= some; 3 = good; 4 = very good	4		
5	Does the concept demonstrate innovation to expand rural financial services outreach including value chain financing, climate finance and market linkages? No=0; Yes=6	6		
6	Project demonstrates the linkage and connectivity of activities and outputs are they going to realistically achieve outcomes and objectives(Theory of Change) No=0 Yes=6	6		
7	Does the project have a sound sustainability strategy? 1= None; 2= some; 3 = good; 4 = very good	4		
	Is proposed project responsive to the following:	4		
	○ Gender 1= None; 2= some; 3 = good; 4 = very good	4		
	○ Youth- 1= None; 2= some; 3 = good; 4 = very good	4		
	○ Environmental and climate issues -1= None; 2= some; 3 = good; 4 = very good	4		
9	Applicant's proposed contribution of at least 30% of which at least 20% is in cash No=0; Yes=4	4		
10	The applicant(s) have the necessary managerial capacity to implement the proposed project (from CV) 1= None; 2= some; 3 = good; 4 = very good	4		
11	The applicant(s) have the necessary technical capacity to implement the proposed project 1= None; 2= some; 3 = good; 4 = very good	4		
12	Does applicant(s) have the necessary accounting capacity to implement the proposed project No=0 Yes=4	4		
	TOTAL	52		

Minimum Passing Score is 70%.